



Villa Charities is a leading non-profit organization that launched its first project in 1971 and has grown into multi-discipline programming designed to meet the needs of an ever-growing Italian-Canadian and multicultural community in the Greater Toronto Area.

The Columbus Centre and Sala Caboto at Villa Colombo have been hosting and planning an array of memorable events for over 30 years.

Our two locations are situated within a four acre campus at Dufferin and Lawrence in Toronto. The facility operates a fine dining restaurant, casual café and a very busy banquet department.

We are currently accepting applications for the following position:

BANQUET SERVERS (Part-time)

Job Summary:

Responsible for serving clients according to Columbus Event Centre's standard for customer service and professional standards.

Major Responsibilities:

- Deliver and serve food and beverage items to guests using a wide variety of service methods including buffet style, plated and French Service
- Perform all banquet preparations and side work as instructed by banquet lead or supervisor
- Attend to all food and beverage needs of guests during events
- Greets guests as they enter and as they are seated
- Clears and cleans soiled plates from guests during dinner/luncheon service
- Report to supervisor/manager any need for housekeeping and or repairs of banquet equipment
- Assist in enforcing and practicing responsible liquor consumption among patrons
- Must attend all designated pre-meal meetings and follow all details as noted on event sheet and as described by supervisor
- Cleans room and stores items, as required

Qualifications Required:

- Smart Serve Certificate
- Ontario Ministry of Labour Health & Safety Training Certificate
- Must be able to effectively communicate in English with guests, peers, management to their understanding
- Must be able to lift heavy items up to 30 lbs and stand and walk for extended periods of time during a shift
- Must be able to work in a high pressure environment
- Must be able to multi-task

- Must be able to work in a team environment and have a positive approach in dealing with peers and clients

Hours of Work:

- Required to work evenings, weekends and holidays
- Hours may vary due to nature of business; therefore, job incumbent must be flexible.

Remuneration:

This organization offers a base hourly rate, plus gratuities

Applications:

We thank all candidates for their interest, however only those that most closely match job specifications will be contacted. This position posting will remain posted until it has been filled.

Please send cover letter/resume for this immediate opening by e-mail to:

Nicky Stathis, HR Administrator
nsthathis@villacharities.com

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and Villa Charities/Columbus Centre's policies, the organization is committed to ensuring accessible services and communications to individuals with disabilities. Should you require accommodation at any point during the recruitment process, including accessible job postings, please contact Nicky Stathis, HR Administrator.