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901 Lawrence Avenue West, Toronto, ON M6A 1C3 (416) 789-7011, ext 232, ext 236

Villa Charities is a leading non-profit organization that launched its first project in 1971 and has grown into multi-discipline programming designed to meet the needs of an ever-growing Italian-Canadian and multicultural community in the Greater Toronto Area.

The Columbus Centre and Sala Caboto at Villa Colombo have been hosting and planning an array of memorable events for over 30 years.

Our two locations are situated within a four acre campus at Dufferin and Lawrence in Toronto. The facility operates a fine dining restaurant, casual café and a very busy banquet department.

We are currently accepting applications for the following position:

JUNIOR COOK (Part-time)

Job Summary:

Reporting to the Chef or Banquet Operations Manager, this position is responsible for assisting with food preparation and cooking phases, plating and cleaning/sanitation of kitchen equipment.

Major Responsibilities:

- Complete assigned prep list by chef
- Meal plating or preparing of platters for buffets or dessert tables
- Ensure work areas, utensils and production equipment are maintained and cleaned according to specifications
- Ensure proper working protocol is followed with regards to Health & Safety
- Assist /perform additional duties as requested by Chef in charge or General Manager
- Elicits high standard of performance and personal hygiene

Qualifications Required:

- Current Food Handler's Certificate
- Ontario Ministry of Labour Health & Safety Training Certificate
- Must be fluent in English, both oral and written
- Must be able to lift heavy items up to 30 lbs.
- Must be able to work in a high pressure environment
- Must be able to multi-task
- Must be able to work in a team environment and have a positive approach in dealing with peers and clients
- Must possess 1 or more years of experience (Experience in Italian and Continental Catering preferred), however, students of a culinary arts school will also be given consideration, as will

those candidates who demonstrate an aptitude for culinary arts, a willingness to learn and ability to work with a cooperative attitude.

Hours of Work:

- Required to work evenings, weekends and holidays
- Part-time position two to three days per week (Thursday – Sunday)
- Hours may vary due to nature of business; therefore, job incumbent must be flexible.

Remuneration:

This organization offers a competitive hourly rate and compensation for this position will be commensurate with the successful candidate's education, experience and career achievements.

Applications:

We thank all candidates for their interest, however only those that most closely match job specifications will be contacted. This position posting will remain posted until it has been filled.

Please send cover letter/resume for this immediate opening by e-mail to:

Nicky Stathis, HR Administrator
nsthathis@villacharities.com

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and Villa Charities/Columbus Centre's policies, the organization is committed to ensuring accessible services and communications to individuals with disabilities. Should you require accommodation at any point during the recruitment process, including accessible job postings, please contact Nicky Stathis, HR Administrator.