



December 6, 2021

Dear Villa Colombo Toronto families,

Christmas is fast approaching, a season where we often show thanks and appreciation for one another by spending time with friends and loved ones, and through the sharing and exchange of gifts to one another. This letter is to serve as a reminder to all family members regarding Villa Colombo Toronto's (VCT) policy around gift giving and receiving from family members and residents or clients to our staff.

While Villa Colombo Toronto celebrates Christmas and all of its respective festivities, our employees are not permitted to accept individual gifts or monetary gratuities from family members and residents or clients. This is in place in order to avoid any conflicts of interest, or even the appearance of a conflict of interest. As such, employees are instructed to respectfully deny any individual gifts or monetary gratuities given to them by family members or from the residents or clients.

While gifts to individual staff members are prohibited, gifts that can be shared amongst the staff are permissible. If you are a family member who is interested in bringing a gift for the staff to enjoy, VCT would recommend that you inform the Manager of the respective department in order to ensure that it is properly shared among the intended staff.

Sincerely,

Toni Dell'Aquila
Executive Director

Villa Colombo Homes for the Aged Inc.
40 Playfair Avenue, Toronto, ON M6B 2P9 | T 416.789.2113 | F 416.789.5435 | www.villacharities.com