



PERSONAL SUPPORT WORKER – Villa Colombo Toronto PART-TIME, CASUAL (Day, Evening & Night shifts)

Candidates are invited to apply for the above positions to work at Villa Colombo Services for Seniors, a 391-bed long-term care facility, located in Toronto, Ontario.

The incumbent will report to the Director, Nursing Unit to which they are assigned.

RESPONSIBILITIES

- Effectively communicates with all team members and ensures that the RPN & RN receive pertinent information in a timely manner.
- Assumes responsibility for the ADL care of the resident.
- Respects and complies with Resident Bill of Rights.
- Accountable to the RN & RPN for the quality of resident care.
- Reports any change in physical or mental condition and behaviour of the residents to the Registered Staff.
- Assists family and responds to questions when appropriate. Refers questions related to resident's medical condition to Registered Staff.
- Attends in-service and continuing educational sessions, as assigned.
- Assists the resident to meet their individualized quality of life needs (eg. activation programs, family outings) as reflected in the mission, vision and values of the organization.
- Assist with implementation and evaluation of the plan of care for the residents that is resident and family focused.
- Assists with the admission, transfer and discharge of the resident.
- Participates in health record documentation by completing resident care checklist, nourishment checklist, restraint monitoring and other flow charts as assigned.
- Complies with Compliance Standards from Ministry of Health Long-Term Care and Villa Colombo Policies & Procedures and other relevant regulatory and legislative standards.
- Mentors new staff during the orientation period.
- Supervises, serves and assists residents with eating in dining areas at meal times.
- Responds to resident call bells and assists with ADL's as required.
- Maintains a safe environment for residents and staff.
- Performs other related duties as required.

COMPETENCIES & QUALIFICATIONS

- Ontario College Certificate that is approved by the Ministry of Health and Ministry of Training
- Excellent organizational, observational, interpersonal and communication skills.
- Strong documentation skills
- Ability to Multitask and Prioritize
- Ability to demonstrate positive and pleasant demeanor and able to handle difficult situations in a professional manner
- Strong attention to detail
- Ability to articulate and demonstrate resident safety strategies
- Ability to interact with seniors including those that are cognitively impaired
- Works independently as well as within a team
- Demonstrates skill in managing aggressive behaviour using client centered approach
- Ability to speak Italian an asset

A police reference check for the vulnerable sector, not older than 6 months, will be required.

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and Villa Colombo's policies, a request for accommodation will be accepted as part of Villa Colombo's hiring process. To avoid any delays in the recruitment process, if you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. You may also be required to submit adequate medical/other documentation to Human Resources to support your request for accommodation.



It is a condition of employment that new employees provide proof that they are fully vaccinated against COVID-19 prior to the start date of employment. This means that all new employees must have received all doses of a COVID-19 vaccine approved by Health Canada prior to their start date. In addition, it is a condition of employment that all new hires obtain and submit proof of all required doses of the vaccine and maintain all COVID-19 booster vaccines as approved and recommended by Health Canada. Applicants who have appropriate written proof of a medical reason, or a reason pursuant to the Ontario Human Rights Code, for not being fully vaccinated against COVID-19 may provide such documentation to the Human Resources department. Such situations will be considered on a case-by-case basis.

Job Types: Part-time, Casual

Salary: \$20.74 per hour

Interested applicants may forward their resume to: **Human Resources at jobs@villacolombo.on.ca**

In accordance with the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act and Villa Colombo's policies, a request for accommodation will be accepted as part of Villa Colombo's hiring process. To avoid any delays in the recruitment process, if you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. You may also be required to submit adequate medical/other documentation to Human Resources to support your request for accommodation.